

Plant Health Australia 20th Annual General Meeting

17 November 2020

Improving national biosecurity outcomes through partnerships



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1.0 Chairman's welcome

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2.0 Ordinary Business

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2.1 Administrative Arrangements

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2.1 Administrative Arrangements

Quorum

The Company Secretary will confirm that a quorum is present.

78.1 Number

The quorum for a general meeting is 5 Government Members and 5 Plant Industry Members, such Members present in person or by Representative, attorney or proxy, and the quorum must be present at all times during the meeting.

2.1 Administrative Arrangements

Voting at this meeting

- Modifications to the Corporations Act mean that votes taken at virtual Annual General Meetings must be taken by a poll using technology which allows for voting in real time and not by show of hands
- The Determination also explicitly provides for (and encourages) people entitled to attend meetings to record their vote in advance of the meeting
- Voting is in accordance with the prescribed votes held by a Member
- General resolutions – simple majority + 60% Government/Industry Member support of poll
- Special resolutions - 75% majority + 60% Government/Industry Member support of poll

2.1 Administrative Arrangements

Returning Officer

The Chair intends to use the **Company Secretary** as Returning Officer to assist with voting, vote counting and assessing the validity of proxies.

It is not practical to appoint a Scrutineer to observe the voting process at this virtual meeting.

2.1 Administrative Arrangements

82 Members' Representatives and Attorneys

82.1 Appointment

Subject to clause 83, a Member must appoint, in accordance with clause 82.6, at least one individual as a Representative to exercise all or any of the powers the Member may exercise:

- *at general meetings*
- *at meetings of creditors or debenture holders; and*
- *relating to resolutions to be passed without meetings.*
- *the appointment may be a standing one.*

82.6 Member to notify change

Each Member must promptly notify the Secretary in writing of any change to its Representative.

83 Representative of Government Members

The Representative of each Government Member is the person from time to time holding the office of Minister of the Crown for that Government responsible for agriculture, or a person nominated by that Minister for the purpose of this clause 83.

2.1 Administrative Arrangements

Notice of Meeting

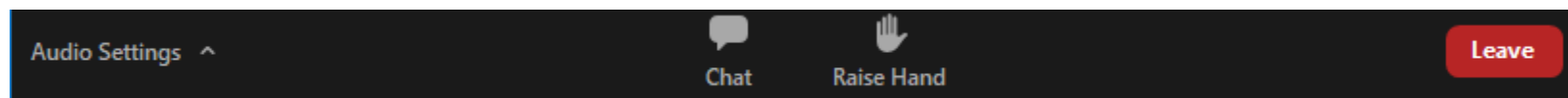
- Notice of this meeting together with explanatory notes were mailed within the Corporations Act timeframe
- Information regarding participation in the virtual meeting was advised within appropriate timeframes and posted on the PHA website

2.1 Administrative Arrangements

Proxies	
Australian Walnut Industry Association	Trevor Ranford
Department of Agriculture and Fisheries QLD	Mike Ashton
Dried Fruits Australia	Jenny Treeby
Hazelnut Growers of Australia Incorporated	Trevor Ranford
NSW DPI	Satendra Kumar
Pistachio Growers Association Incorporated	Trevor Ranford
Summerfruit Australia Limited	Trevor Ranford

Attendee participation – Chat function

Chat and Raise Hand will be in the controls at the bottom of your screen



As an attendee at this PHA meeting, you can **Chat** to the host or all participants.

When you click on **Chat**, the chat window will appear either on the right side or in a window that you can move around your screen.

Type your message and press Enter to send it

To ask a question and be heard click on **Raise Hand**. If appropriate, your microphone will be un-muted to allow you to speak and ask your question or provide feedback to all attendees. On completion your microphone will be muted again.

Raise Hand can be overridden by lowering your hand.

2.2 Apologies

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2.2 Apologies Received

Government Members

Department of Agriculture and Fisheries Queensland

Malcolm Letts

Department of Jobs, Precincts and Regions

Rosa Crnov

2.2 Apologies Received

Industry Members

Australian Tea Tree Industry Association	Tony Larkman
Dried Fruits Australia Inc.	Anne Mansell
Almond Board of Australian Inc	Ross Skinner

2.3 Minutes of 19th General Meeting held on 25 May 2020

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2.4 Chairman's Address

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2.4 Chairman's Address

Mr Steve McCutcheon, Chairman of PHA, will address the 20th Annual General Meeting, providing an overview of PHA operations and critical developments.

The Chairman's address will be available on PHA's website www.phau.com.au following this meeting.

2.5 To receive the Directors' Report, Financial Statements and Independent Audit Report for the Financial Year Ended 30 June 2020

2.5 Directors' Report, Financial Statements, and Independent Audit Report for the Financial Year Ended 30 June 2020

- During this item of business there will be an opportunity for Members to comment on and ask questions of PHA and our auditors (Synergy) concerning the Annual Report.
- PHA has managed its financial position to ensure that sufficient reserves are in place to allow us to remain within the boundaries of the PHA Reserves Policy.
- There is no requirement in the Corporations Act or the Company's Constitution for Members to approve the financial reports. Accordingly, there will be no formal resolution.



2.6 Appointment of Director



2.6 Appointment of Directors

Board Selection Committee

Name	Organisation (when elected to the Committee)
Ms Liz Alexander (Chair)	PHA Director
Dr Marion Healy	First Assistant Secretary, Biosecurity Plant
Dr Lloyd Klumpp	Biosecurity Tasmania General Manager
Mr Jolyon Burnett	Chief Executive Officer of the Australian Macadamia Society and Chair of the Australian Nut Industry Council
Mr Nathan Hancock	Chief Executive Officer at Citrus Australia

2.6 Appointment of Director

Ordinary Resolution

2.6(a)	THAT Ms Kathy Kelly be appointed to the position of Director of the Company for a term of three years
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2.7 Directors' Remuneration



2.7 Directors' Remuneration

Noting the very challenging circumstances currently faced by Members, your Board is not requesting an increase in Remuneration this year.

3.0 Special business

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3.1 Constitutional amendments

Special Resolution



3.1 Constitutional Amendment

Special Resolution

3.1

THAT the Constitution be amended, with effect from the date of this resolution, by making the changes set out below to clause 22.4 of the Constitution.

At ~~the 2003 annual general meeting and~~ every second annual general meeting ~~thereafter~~, ~~at least one-~~ half of the Directors ~~(not including the Chief Executive Officer) or~~ must retire, provided that, if their number is not a multiple of two, then the schedule of retirements must be determined so that the maximum term of appointment in clause 22.2 is not exceeded ~~number nearest to but not more than one-half of the Directors (not including the Chief Executive Officer),~~ must retire.

3.2 Change of Auditor

Ordinary Resolution and Special Resolution



3.2 Change of Auditor

Ordinary Resolution

3.2 (a)	That Ernst & Young be removed as auditors of the company.
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Special Resolution

3.2 (b)	That, as a special resolution, for the purposes of section 327B of the Corporations Act 2001 (Cth) and for all other purposes, the firm of Synergy Group Audit Pty Ltd, having been duly nominated in accordance with Section 328B(1) of the Corporations Act, and having consented in writing to act in the capacity of Auditor, be appointed as Auditor of the company and that the Directors be authorised to fix the remuneration of the Auditor.
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4.0 For Information

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4.1 Presentation on performance related to this financial year and preliminary discussion on preparation of the 2021/2022 Annual Operating Plan

2020/21 AOP

2020/21 Annual Operational Plan



2020-21 BUDGET	\$	%
Income:		
Subscription	2,660,000	25.7
Non-subscription	7,531,104	72.8
Interest	156,151	1.5
Total income	10,347,255	100.0
Expenditure:		
Partnerships	3,919,216	37.7
EPPRD	1,012,804	9.7
Preparedness	1,607,110	15.5
Surveillance	2,437,274	23.4
Diagnostics	436,996	4.2
RD&E	219,422	2.1
Company health	774,089	7.4
Total expenditure	10,406,911	100.0
Result: surplus (deficit)	(59,656)	

Partnerships

Progress year to date

- New MoUs with Forestry and Citrus in place
- First PHA/AHA Nuffield scholar awarded to Claire Petterson
- PHA/AHA Biosecurity awards presented to KW Orchards and Templeton Ginger
- PHA member of the Biosecurity Collective
- Traceability project commenced with PHA being sub contractor to WA Ag
- Associated activities being delivered as planned for the Surveillance and Diagnostics Biosecurity Networks
- Released 2019 National Plant Biosecurity Status Report
- Revised NFFC strategy endorsed by industry and government



Partnerships

Deliverables for remainder of 2020/21

- PHA continues to participate in NBC/PHC and PHC subcommittee work
 - Work commenced on a PHC portal site for document storage
 - Continue to manage Interstate Trade website
- National Biosecurity Communication & Engagement Network
- Northern Australia Biosecurity Framework Reference Group
- PHA partners in the biosecurity collective
- Interstate trade review has commenced
- Work on the three sub strategies of the National Plant Biosecurity Strategy progressing
- Activities on the NFFS continue

Partnerships

Identified 2021/22 AOP activities

- National Committees – continues to be a focus for PHA
- Finalise phase 1 of the Interstate Trade review
- National Fruit fly protocols – work will continue and expand to other areas
- Expanding diagnostic and surveillance networks and facilitating associated activities
- Traceability project continues
- Farm Biosecurity Program
 - Farm Biosecurity Producer of the year, Australian Biosecurity Awards and Nuffield scholar to be awarded

Partnerships

Identified 2021/22 AOP activities

- NFFS implementation via NFFC
 - National FF symposium
 - Regional meetings
- The three sub strategies, diagnostics, surveillance and Preparedness will be completed and the NPBS revised for delivery at the 2021 AGM
- Retail agribusinesses engaged in the Farm Biosecurity Program

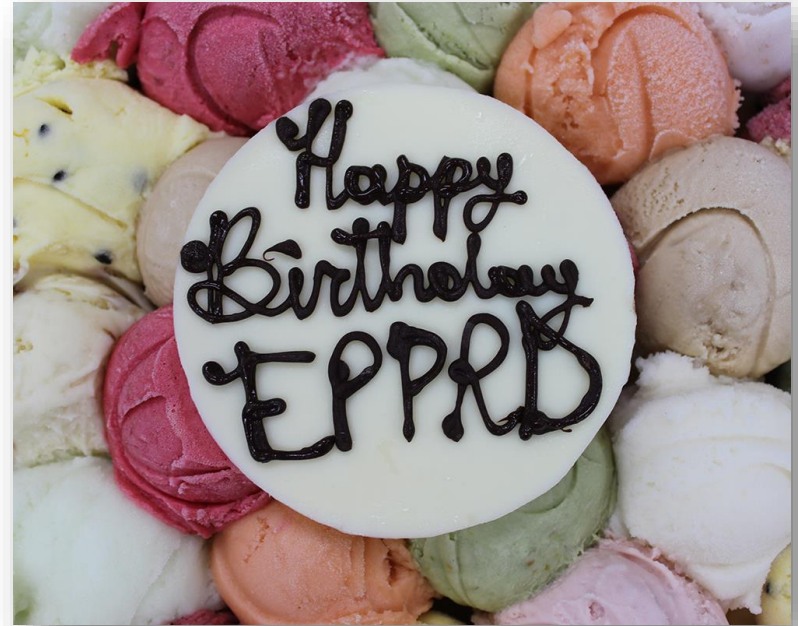
PHA Strategic Plan

- The PHA board has initiated work on the new 2022-2027 PHA Strategic Plan
- Members will be consulted during the development of this strategy
- The plan will be launched at the 2021 AGM

Emergency response

Progress year to date

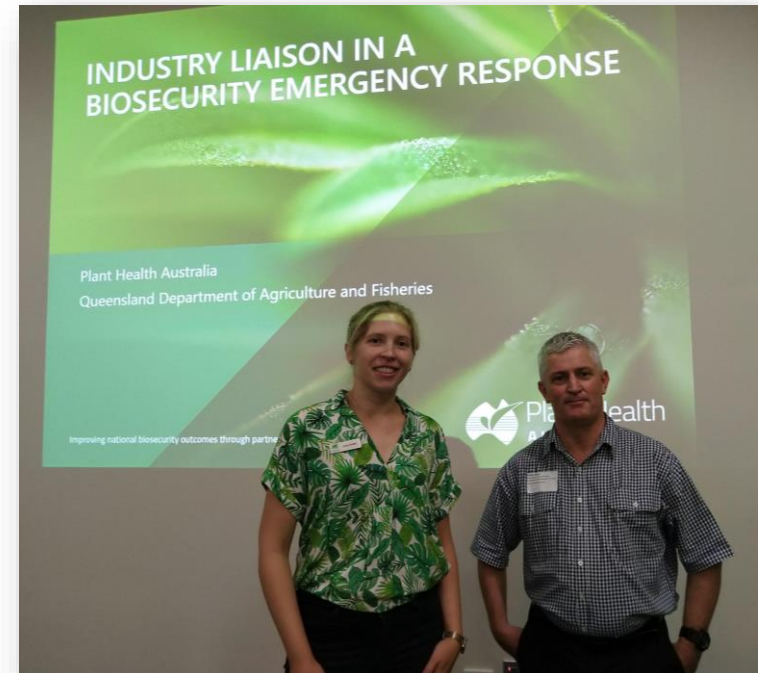
- Variations to the EPPRD drafted
 - Equity for impacted Owners
 - Vector/pathogen complexes
- Full revision of the *Plant Biosecurity in Australia* BOLT course
- Progress on policy regarding near border Incidents and the EPPRD
- Full review of PLANTPLAN structure underway
- Industry liaison training delivered in two jurisdictions
- Financial management of a response / needs analysis progressed
- Active responses programs supported



Emergency response

Deliverables for remainder of 2020/21

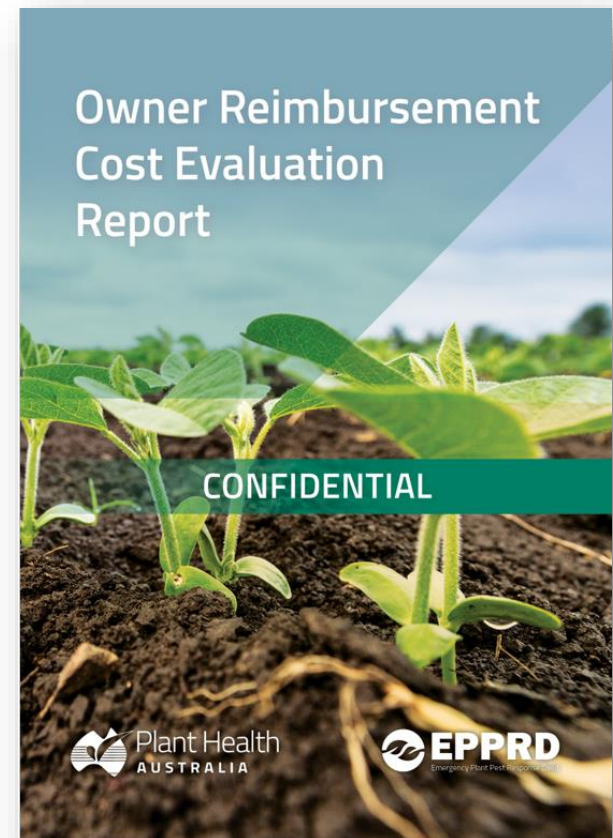
- EPPRD variations
- Owner Reimbursement Costs
 - Engagement with Industry Parties to progress their frameworks
 - Commence work on review outcomes
- Industry liaison training in four jurisdictions
- Guidance material
 - Financial Management of Response Plans
- Revised PLANTPLAN presented
- Review of *National EPP Response Management* BOLT course
- Normal commitments – industry and government workshops



Emergency response

Identified 2021/22 AOP activities

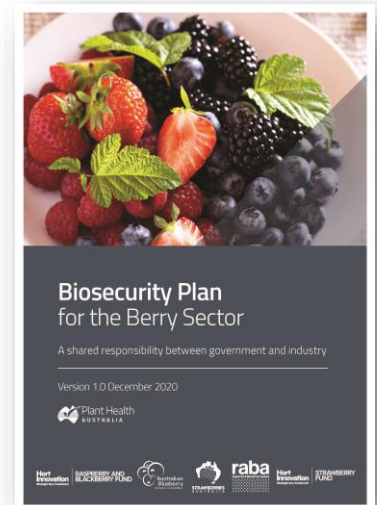
- Focusing on progressing outcomes/priorities from the 2020 EPPRD review
- Owner Reimbursement Costs
- Industry Liaison training
- Simulation exercises
- Supporting Parties in incursions
- Continue to progress other ongoing policy and operational matters
 - Categorisation
 - Normal commitments



Preparedness

Progress year to date

- Biosecurity Plans
 - Work progressing on the following BPs: honeybees, lychee, papaya and passionfruit, mushrooms and production nurseries
 - BP for berry sector with PHC for endorsement and BP for forestry with industry for endorsement
 - BP for melons endorsed
 - Reference panels held for avocado, mango, summerfruit, tea tree
 - Manual underway for viticulture
 - Biosecurity Portal populated biosecurityportal.org.au/
- Environmental biosecurity work undertaken
 - Acacia and Mangrove biosecurity risk mitigation plans with EIC for comment
 - Native bee biosecurity risk mitigation project commenced



Preparedness

Progress year to date

- Bee Biosecurity Officers currently in NSW, Vic, Tas, WA and Qld.
- Spotted wing Drosophila project finalised and the preparedness plan publicly available



Preparedness

Deliverables for remainder of 2020/21

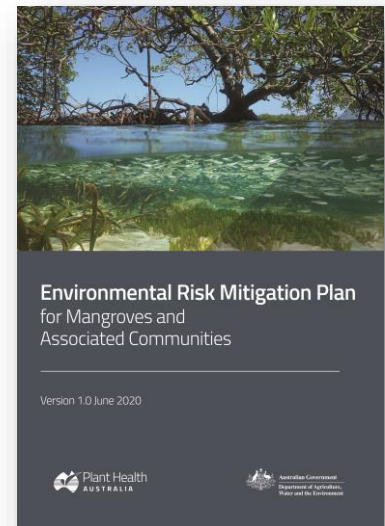
- Biosecurity Plans and Manuals
 - Finalise BPs for Ginger, Forestry, Berries and Viticulture industries
 - Reference panels including annual review of Banana, Onion, and Potato industries
- Bee Biosecurity Officers to continue
- Spotted wing drosophila project completed



Preparedness

Identified 2021/22 AOP activities

- Biosecurity Plans and Manuals
 - BP on a 5 year timeframe with an annual review and focus on implementation.
 - Complete BPs for honeybees, lychee, papaya and passionfruit, mushrooms and production nurseries
 - Establish projects with citrus, cotton, grains, olive, pineapple, processing tomato, rice, sugarcane, tree nut industries and truffles on updating BPs
 - Capability index updated at reference panels
- Environmental risk mitigation plans
 - Hold a mangrove stakeholder workshop
 - Finalise the mangrove, Acacia risk mitigation plans and progress the native bee risk mitigation plan
- Bee Biosecurity Officers
 - Bee Biosecurity Officer program to continue



Surveillance and Diagnostics

Progress year to date

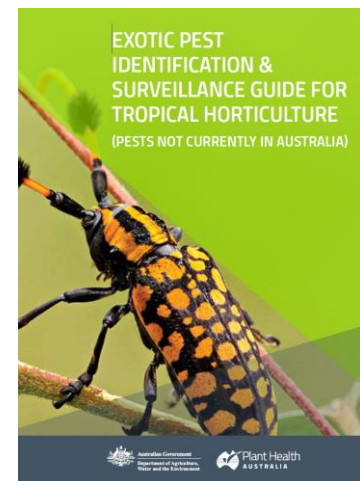
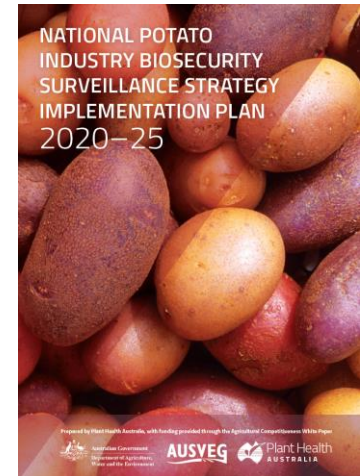
- National endorsement of AUSPestCheck™ and MyPestGuide™
 - AUSPestCheck™ released in July; Systems Working Group assessing requirements for national deployment
- PaDIL and APPD
 - APPD transferred to PHA December 2020
 - Identified both PaDIL and APPD will require rebuild
- Botanic Gardens Surveillance Network
 - Webinar series (average of 53 attendees and 96 extra views/webinar)
 - Myrtle rust, BMSB and Tree of Heaven Blitzes
- Online surveillance resources
 - BOLT course for surveillance
 - Development of videos for surveillance



Surveillance and Diagnostics

Progress year to date

- Industry/government surveillance programs
 - National Potato Industry Biosecurity Surveillance Strategy released
 - Implementing Tropical Plant Industries Biosecurity Surveillance Strategy
 - Enhancements for National Bee Pest Surveillance Program
 - Remote catchboxes, Bee Surveillance Portal, NDP for viruses
 - Partnership for National Forest Pest Surveillance Program
- NPBDN and PSNAP continue to grow
 - 215 PSNAP members and commenced 'Residential' program; 546 NPBDN members and continued Residentials



Surveillance and Diagnostics

Deliverables for remainder of 2020/21

- Professional development programs for Diagnostics and Surveillance
 - Annual Surveillance and Annual Diagnostic Workshops
 - Residential Programs
- Continue implementing National Plant Pest Reference Collection Strategy
- Negotiate new National Bee Pest Surveillance Program and National Citrus Biosecurity and Surveillance Program
- Continue steps towards national implementation of AUSPestCheck™ and MyPestGuide™
- Establish Partnership for the National Forest Pest Surveillance Program
- Botanic Gardens Surveillance Network



Surveillance and Diagnostics

Identified 2021/22 AOP activities

- Negotiate and establish new National Bee Pest Surveillance Program
- Establish new National Grains and Citrus Biosecurity and Surveillance Programs
- Continue implementing the National Tropical Industries Biosecurity Surveillance Strategy
- National implementation of AUSPestCheck™ and MyPestGuide™
- Establish National Forest Pest Surveillance Program
- Surveillance Partnerships – Surveillance Reform to improve national delivery of surveillance programs
- Workshop for RRD4P Boosting Diagnostics
- Continue diagnostics and surveillance professional development programs



RD&E

Progress year to date

- Implementation committee of the AGSOC Plant Biosecurity RD&E Strategy engaged to undertake review of the RD&E Strategy
- Workshops held and audit reports completed
 - Nematology biosecurity capacity and capability inventory
 - Bacteriology biosecurity capacity and capability inventory
 - Fusarium RD&E Workshop and proceedings
 - Plant biosecurity RD&E cross sectoral priorities analysis
- Participated in NBC Environmental RD&E Strategy implementation working group



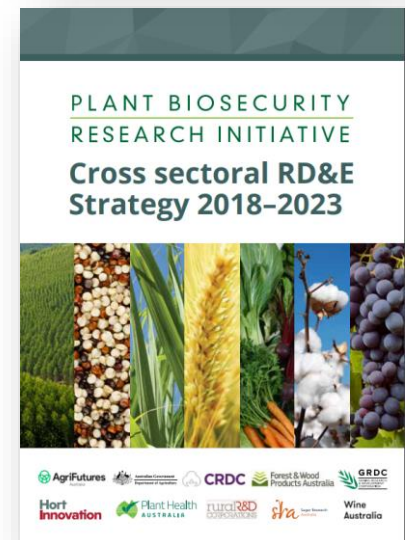
RD&E

Progress year to date

- Future funding of PBRI resolved and members agreement signed
- Partnered with AHA, CISS and CSIRO on the joint report on *Australia's Biosecurity Future*
- PBRI signed collaboration MoU with EUPHRESKO and ACIAR

Identified 2021/22 AOP activities

- Plant Biosecurity Research Symposium planned for 11-12 May 2022
- Australian Biosecurity Symposium with AHA planned for 2021
- Revised National Plant Biosecurity RD&E strategy finalised

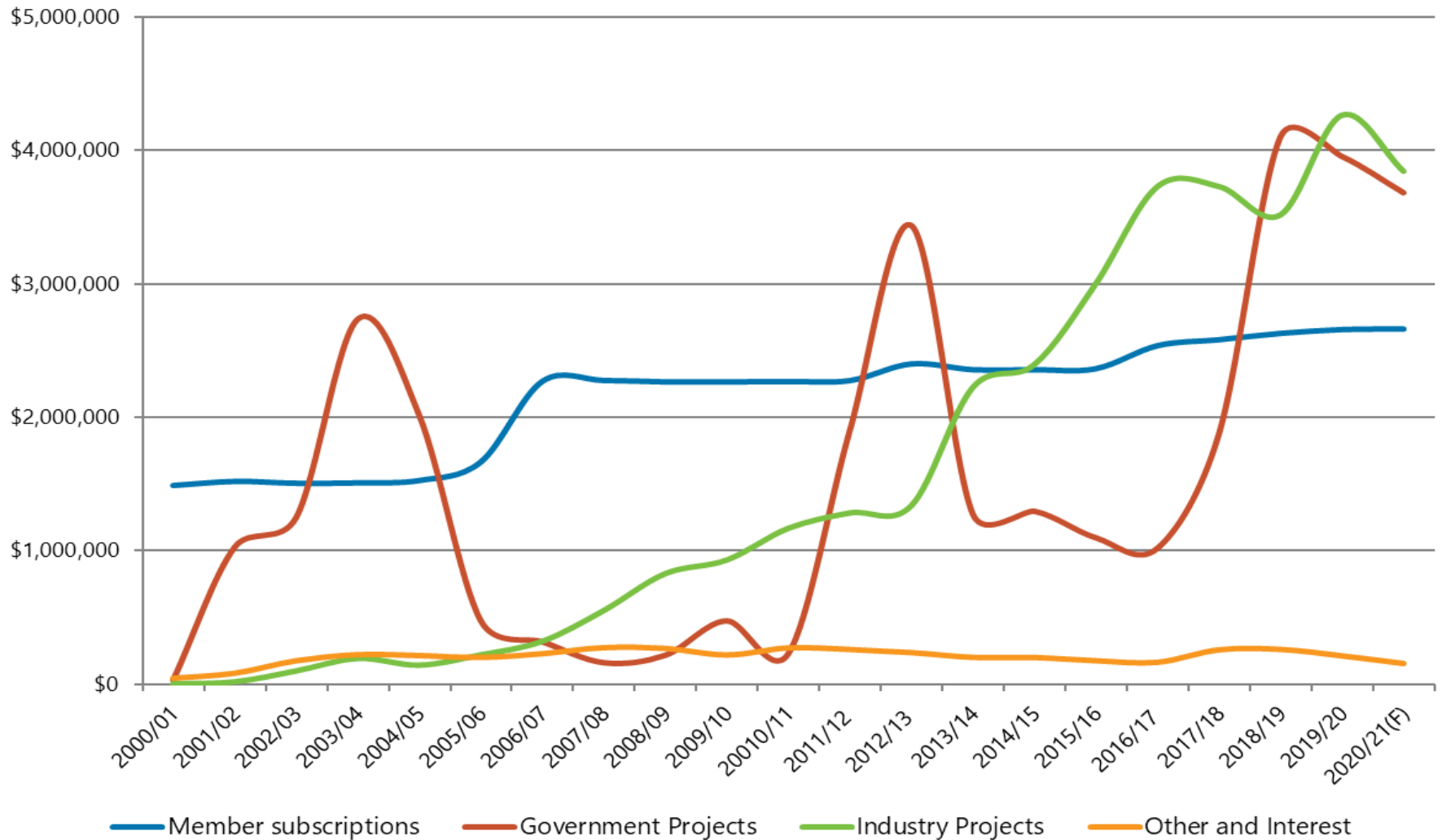


Company Health

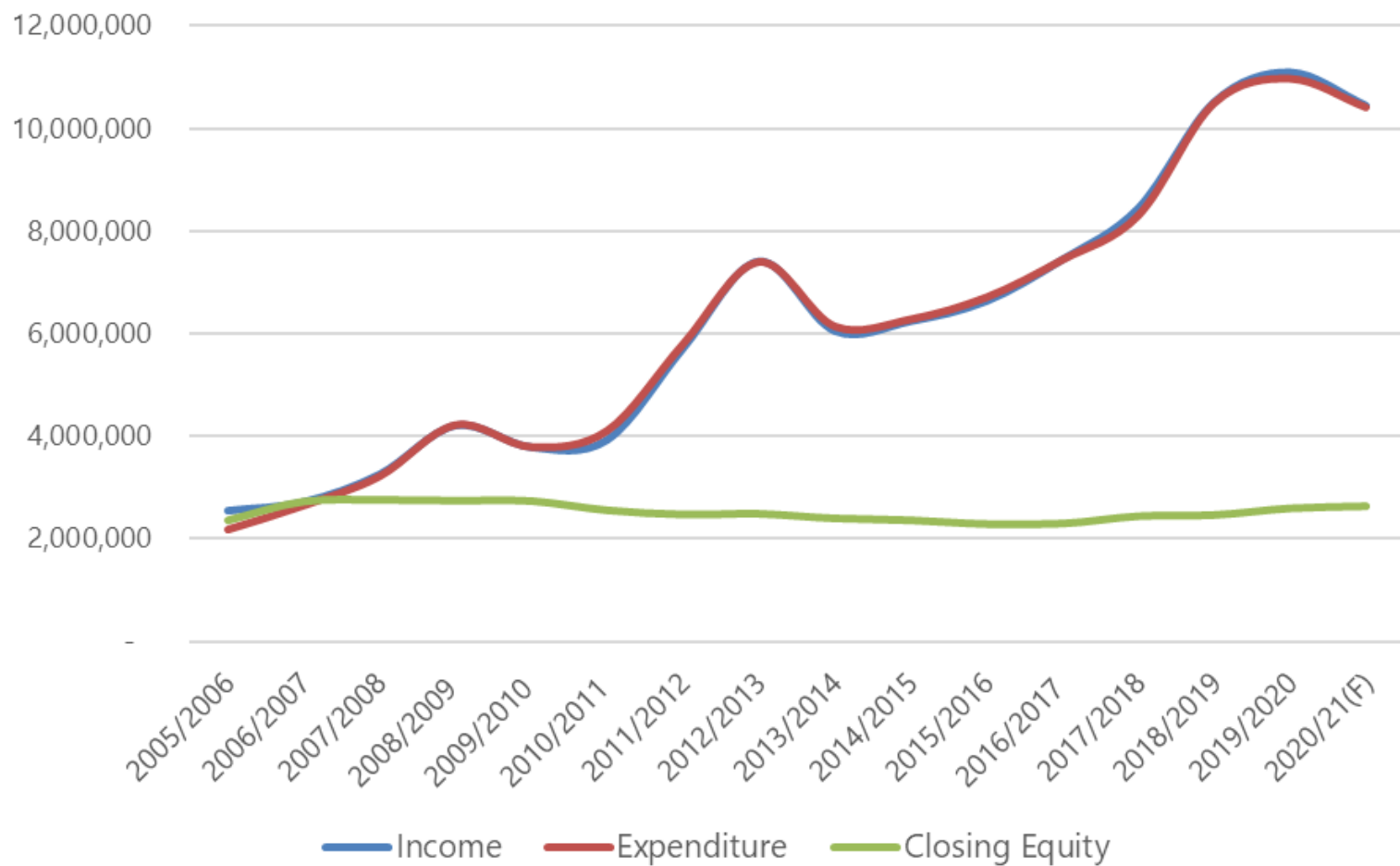
2020/2021 Performance

	September 2020 YTD			2020/21 Full year	
	Actual	Budget	Variance	Budget	Forecast
Revenues from Ordinary Activities					
-Membership subscriptions	2,660,000	2,660,000	0	2,660,000	2,660,000
-Project Funding	2,064,555	2,325,327	(260,772)	7,531,104	7,531,104
-Interest Income	40,573	38,055	2,518	156,151	156,151
-Other Income	87,500	0	87,500	0	100,000
Total Revenue	4,852,628	5,023,382	(170,754)	10,347,255	10,447,255
Expenses from Ordinary Activities					
Total Expenditure	2,590,268	2,891,662	(301,394)	10,406,911	10,406,911
Net Surplus (Deficit)	2,262,360	2,131,720	130,640	(59,656)	40,344

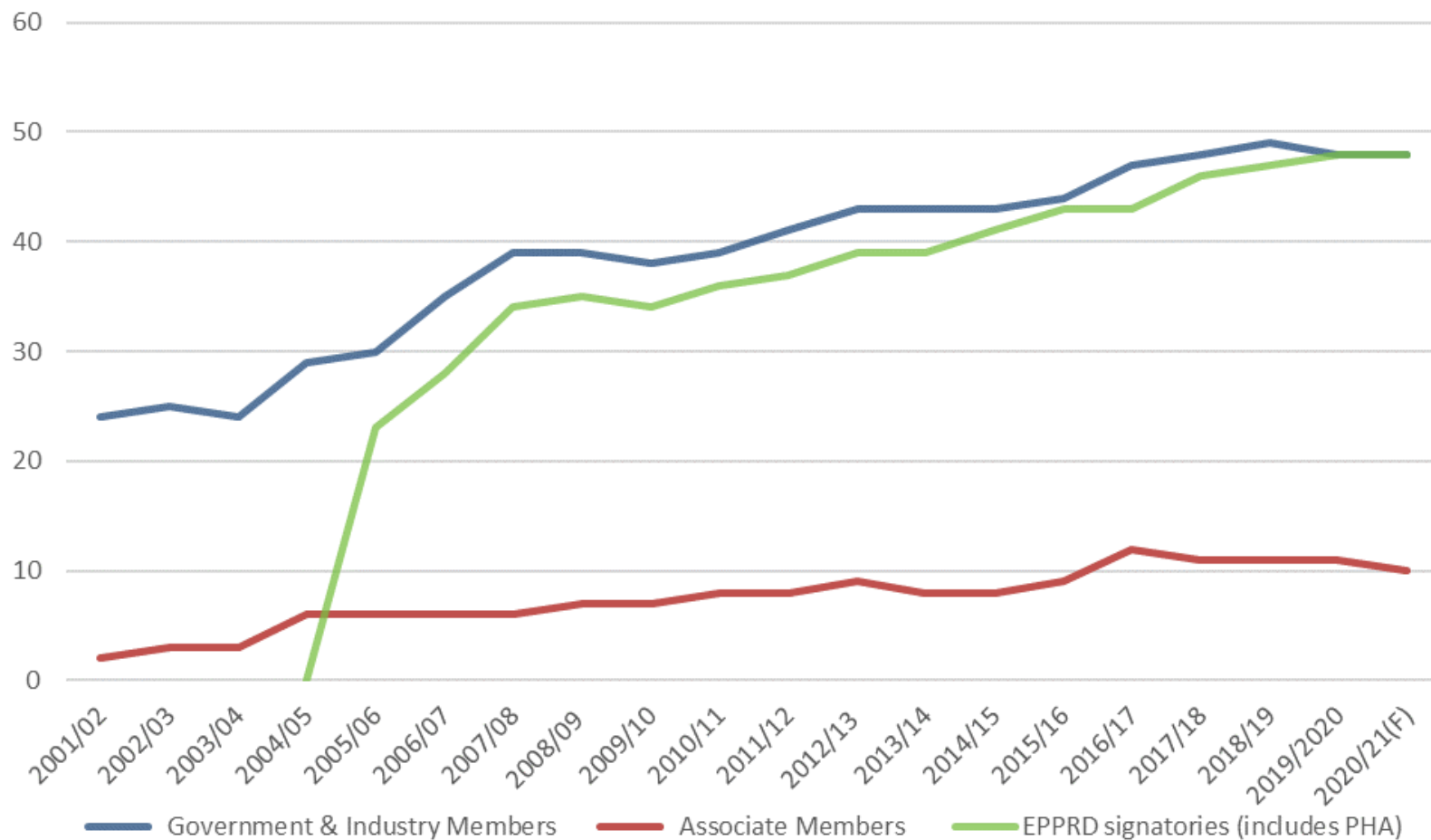
Subscription and Project Income



Equity movements

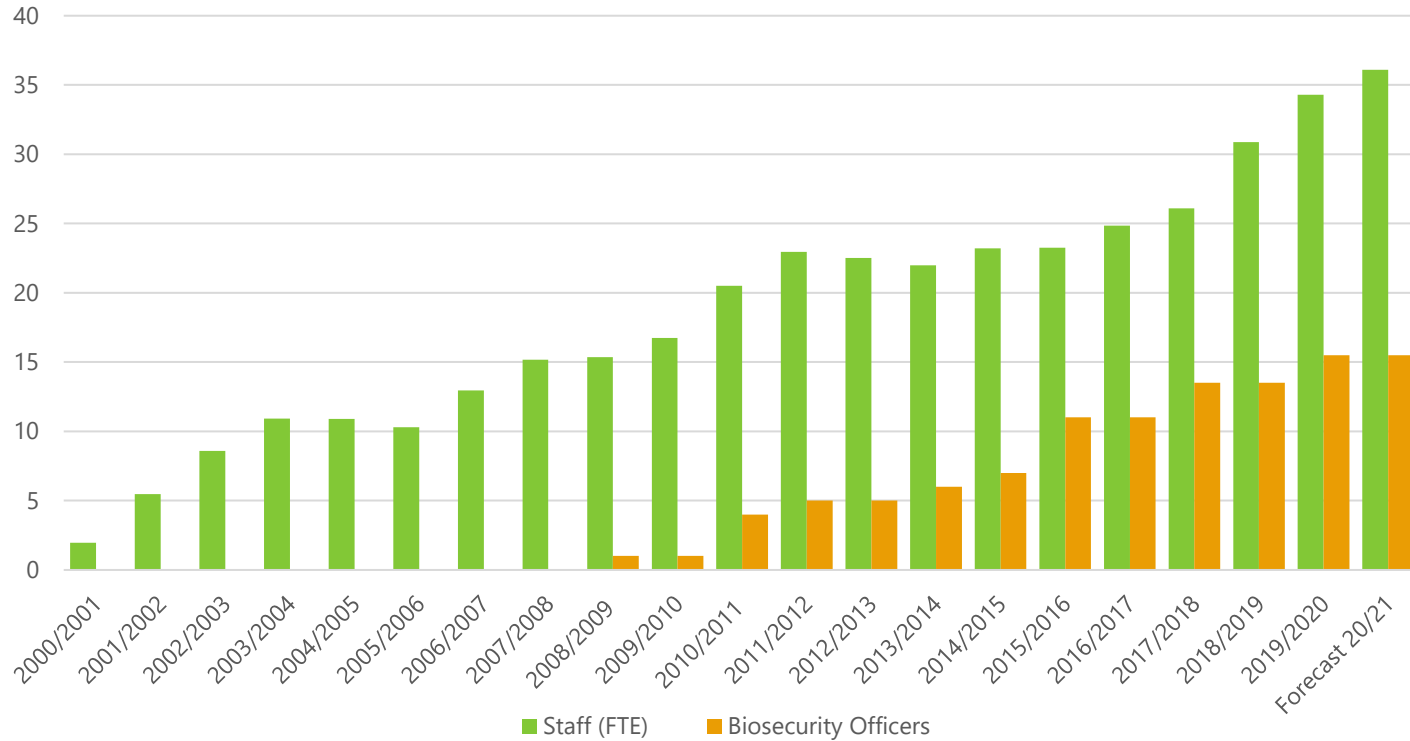


Member numbers



Company Health

Staff



Company Health

Levy Activity

Discussions are occurring with several Members regarding implementing or amending statutory levies

At least one EPPR levy will be deactivated this year as repayment to the Commonwealth for underwriting emergency responses is completed

At least one new PHA levy will activate this financial year

The PHA Levy is established for 22 out of 39 member Industries

The EPPR levy is established for 29 out of 38 Industry signatories

10 Industries have a Positive EPPR levy and 19 have an EPPR levy set at Nil

2021 / 2022 AOP

- Ongoing consultation with industry and government
- Continue face to face discussions
- Only a phone call away if there are any priorities you would like to discuss
- March meeting by Webinar
- Note the date **Wednesday 31 March 2021**
- Well developed draft produced during April
- Presented to General Meeting in Melbourne on **Monday 31 May 2021**
- Currently we do not expect to see an increase in subscriptions for 2021/22

5.0 Other Business

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6.0 Close Of Meeting

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