## 19th Annual General Meeting

19 November 2019



## 1.0 Chairman's welcome Plant Health Improving national biosecurity outcomes through partnerships

# 2.0 Ordinary Business Plant Health Improving national biosecurity outcomes through partnerships



#### Quorum

The Company Secretary will confirm that a quorum is present.

#### 78.1 Number

The quorum for a general meeting is 5 Government Members and 5 Plant Industry Members, such Members present in person or by Representative, attorney or proxy, and the quorum must be present at all times during the meeting.



#### **Voting at meetings**

- Show of hands or poll if demanded
- Member vote may be exercised by Nominated Representative or by Proxy
- On a show of hands each Member has 1 vote. A proxy with 2 or more appointments that specify different ways to vote cannot vote on a show of hands (section 250A (4) (b))
- Poll votes in accordance with prescribed votes held by Member
- Poll General resolutions simple majority + 60% Government/Industry
   Member support if poll
- Poll Special resolutions 75% majority + 60% Government/Industry Member support if poll



#### **Returning Officer**

- If a poll is demanded in accordance with clause 88.1, the Chair intends
  to use the Company Secretary as Returning Officer to assist with
  voting, vote counting and assessing the validity of proxies.
- Members will be given the opportunity to appoint a Scrutineer to observe the voting process, report irregularities and verify voting outcomes.



#### **Members' Representative**

#### 82.1 Appointment

Subject to clause 83, a Member must appoint, in accordance with clause 82.6, at least one individual as a Representative to exercise all or any of the powers the Member may exercise:

- at general meetings
- at meetings of creditors or debenture holders; and
- relating to resolutions to be passed without meetings.
- the appointment may be a standing one.

#### 82.6 Member to notify change

Each Member must promptly notify the Secretary in writing of any change to its Representative.

#### 83 Representative of Government Members

The Representative of each Government Member is the person from time to time holding the office of Minister of the Crown for that Government responsible for agriculture, or a person nominated by that Minister for the purpose of this clause 83.



#### **Notice of Meeting**

 Notice of meeting together with explanatory notes were mailed within the timeframe specified in the Corporations Act.

Proxies	
ACT Government	Chairman
Apple and Pear Australia	Jeremy Griffith
Australian Banana Growers' Council	Chairman
Australian Ginger Industry Association	Chairman
Australian Processing Tomato Research Council Inc.	Chairman
Canned Fruits Industry Council of Australia	Chairman
Cotton Australia	Chairman
Department of Agriculture & Fisheries QLD	Mike Ashton
Dried Fruits Australia	Jenny Treeby
Growcom	Chairman
Onions Australia	Chairman

# 2.2 Apologies Plant Health Improving national biosecurity outcomes through partnerships

Government Members	
ACT Government	Alison McInnis
Department of Agriculture	Kim Ritman
Department of Agriculture	Robyn Cleland
Department of Agriculture and Fisheries QLD	Malcolm Letts
Department of Primary Industry & Fisheries NT	Alister Trier
NSW Department of Primary Industries	Satendra Kumar

Industry Members	
Almond Board of Australia Inc.	Ross Skinner
Apple and Pear Australia Ltd.	Rose Daniel
Australian Banana Growers' Council Inc.	Michelle McKinlay
Australian Banana Growers' Council Inc.	Jim Pekin
Australian Ginger Industry Association Incorporated	Russell Parbery
Australian Honey Bee Industry Council	Peter McDonald
Australian Mango Industry Association Ltd	Robert Gray
Australian Olive Association	Greg Seymour
Australian Olive Association	Peter McFarlane
Australian Processing Tomato Research Council Inc	Bill Ashcroft
Australian Sweetpotato Growers Inc	John Maltby
Australian Sweetpotato Growers Inc	Rodney Wolfenden



Industry Members	
Australian Table Grape Association Inc.	Jeff Scott
Australian Tea Tree Industry Association	Tony Larkman
Australian Truffle Growers Association	Noel Fitzpatrick
Australian Walnut Industry Association	Derek Goullet
AUSVEG Ltd	James Whiteside
Canned Fruits Industry Council of Australia	Chris Pollard
Cotton Australia	Sally Ceeney
Chestnuts Australia Incorporated	Tanya Edwards
Dried Fruits Australia Inc.	Anne Mansell
Growcom Fruit	Janine Clark
Onions Australia	Lechelle Earl
Ricegrowers' Association of Australia Inc.	Graeme Kruger



Associate Members	
AgNova Technologies	Andrew Glover
GRDC	Ken Young
Sugar Research Australia Limited	Barry Salter
Wine Australia	Sharon Harvey

## 2.3 Minutes of 18th General Meeting

Held on 29 May 2019



# 2.4 Chairman's Address Plant Health Improving national biosecurity outcomes through partnerships

#### 2.4 Chairman's Address

Mr Steve McCutcheon, Chairman of PHA, will address the 19<sup>th</sup> Annual General Meeting, providing an overview of PHA operations and critical developments.

The Chairman's address will be available on PHA's website <a href="https://www.phau.com.au">www.phau.com.au</a> following this meeting.

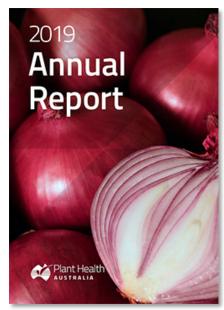


## 2.5 To receive the Directors' Report, Financial Statements and Independent Audit Report for the Financial Year Ended 30 June 2019



## 2.5 Directors' Report, Financial Statements and Independent Audit Report for the Financial Year Ended 30 June 2019

- During this item of business there will be an opportunity for Members to comment on and ask questions of Directors' and auditors (EY) concerning the Annual Report.
- PHA has managed its financial position to ensure that sufficient reserves are in place to allow us to remain within the boundaries of the PHA Reserves Policy.
- There is no requirement in the Corporations Act or the Company's Constitution for Members to approve the financial reports. Accordingly, there will be no formal resolution.



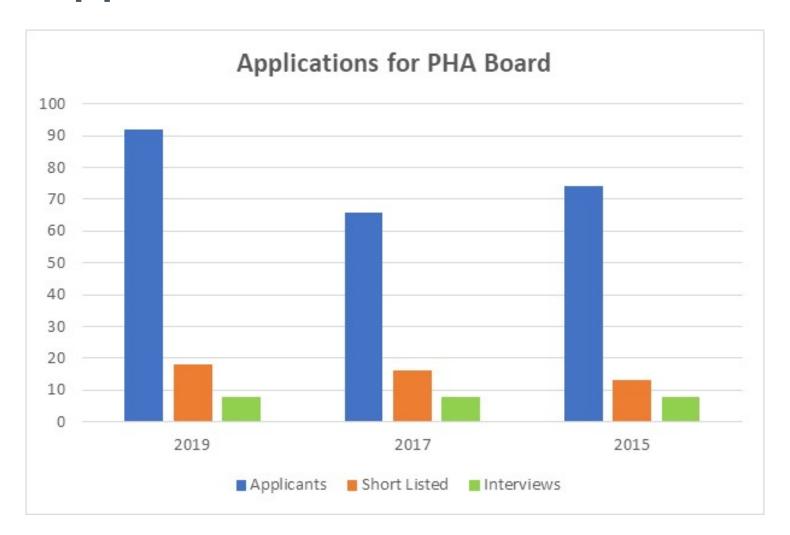




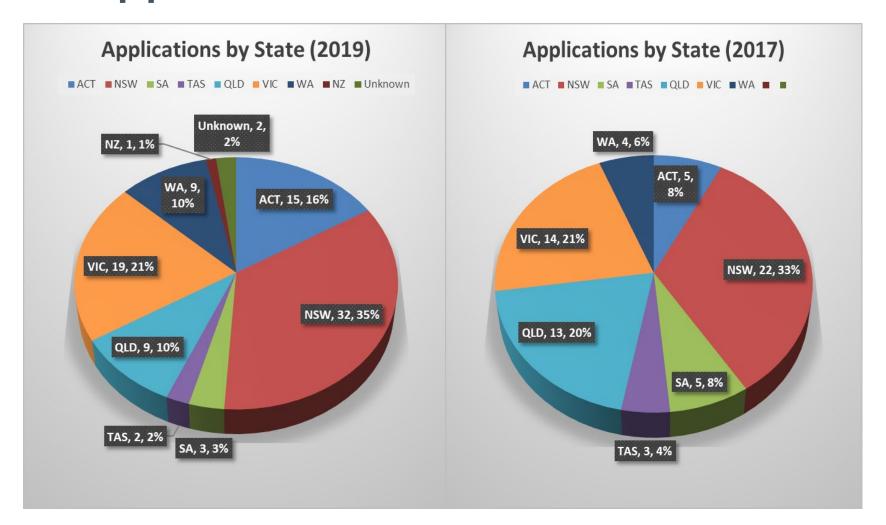
Board Selection Committee

Name	Organisation
Ms Liz Alexander (Chair)	PHA Director
Dr Marion Healy	First Assistant Secretary, Biosecurity Plant
Dr Lloyd Klumpp	Biosecurity Tasmania General Manager
Mr Jolyon Burnett	Chief Executive Officer of the Australian Macadamia Society and Chair of the Australian Nut Industry Council
Mr Nathan Hancock	Chief Executive Officer at Citrus Australia

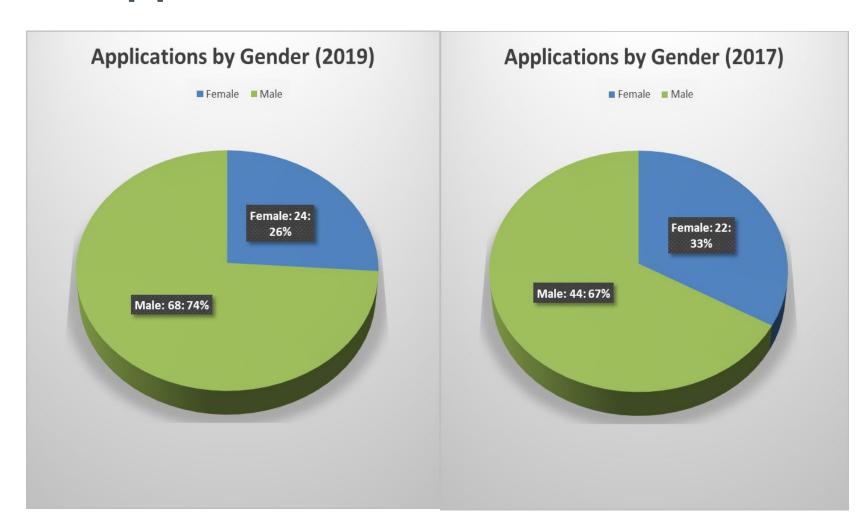














#### **Ordinary Resolution**

#### **,**

- 2.6(a) THAT Pursuant to s.201E of the Corporations Act, the four persons recommended to be Directors by the PHA Board Selection Committee be appointed as a group, rather than by way of individual appointments.
- If Resolution 2.6(a) is approved, Resolution 2.6(b) will be voted on
- If Resolution 2.6(a) is not approved, Resolution 2.6(b) will lapse and Resolutions 2.6(c), 2.6(d), 2.6(e), and 2.6(f) will be voted on to appoint each Director separately

### 2.6(b) THAT each of the following persons be appointed to the position of Director of the Company for a full-term of four years:

- Mr Steve McCutcheon
- Dr Joanne Daly
- Mr Robert Prince
- Mr Will Zacharin



#### **Ordinary Resolution**

If Resolutions 2.6(a) and 2.6(b) are passed, Resolutions 2.6(c), 2.6(d), 2.6(e), and 2.6(f) will lapse.

2.6(c)	That Mr Steve McCutcheon be appointed to the position of Director of the Company for a full-term of four years.
2.6(d)	That Dr Joanne Daly be appointed to the position of Director of the Company for a full-term of four years.
2.6(e)	That Mr Robert Prince be appointed to the position of Director of the Company for a full-term of four years.
2.6(f)	That Mr Will Zacharin be appointed to the position of Director of the Company for a full-term of four years.

## 2.7 Directors' Remuneration



#### 2.7 Directors' Renumeration

#### **Ordinary Resolution**

#### 2.7(a) THAT the remuneration of Directors be increased by 1.6%, to be divided amongst Directors in a manner they may determine. It is further resolved that this increase will be effective from 1 December 2019.

#### **Background**

Clause 46 of the PHA Constitution states:

#### **Directors' Remuneration**

The remuneration of the Directors, including the Chairperson but not including the Chief Executive Officer, must be determined by the Directors and approved by the Company in general meeting.

It was agreed at the 7th Annual General Meeting in October 2007 that the Board would propose any future increases in Directors Fees, taking CPI movements into account, to the Annual General Meeting each year. Directors' Fees were last increased by 2.1% at the 18th Annual General Meeting held in November 2018.

The Board believes that increases in Directors' remuneration are necessary to maintain parity with comparable organisations and to compensate the Board for the time and effort required to exercise their duties. The Board therefore requests an increase in Directors' Fees of 1.6%, being the increase in CPI for the year to June 2019.

Based on a full complement of 8 Directors, which excludes the CEO who is not paid a Directors' Remuneration, the increase equates to an additional \$3,720 in total annual Directors Fees.



# 3.0 Special business Plant Health Improving national biosecurity outcomes through partnerships

## Constitutional amendments

Special Resolution



#### 3.1 Constitutional Amendments

#### **Special Resolution**

THAT the Constitution be amended, with effect from the date of expiry or termination (whichever occurs first) of the Contract of employment of the Chief Executive Officer that is in force on the date of this resolution, by making the changes set out in clauses 21, 22 and 46 of the marked-up version of the Constitution.

#### 3.2 Constitutional Amendments

#### **Special Resolution**

THAT the Constitution be amended, with effect from the end of this meeting, by making the changes set out in the cover, clauses 2.1, 2.2(d), 12.2(a), 12.3(b), 13.2, 15.2, 15.4, 15.6, 16(d), 17, 22.6(a), 22.7, 24.4, 24.5, 26, 27.1, 29.2, 33(b)iii), 39(f), 45.2, 51, 52, 54(b), 57, 60.4, 64.6, 78.1, 78.2(a), 79.3, 85A, 85B, 92.2(b), 96.1, 97.1, 99.4(c), 102, 103, 104 (now 102), 105 (now 103), 106.3 (now 104.3), and 109.3(c) (now 107.3(c)) of the marked-up version of the Constitution.

#### 3.3 Constitutional Amendments

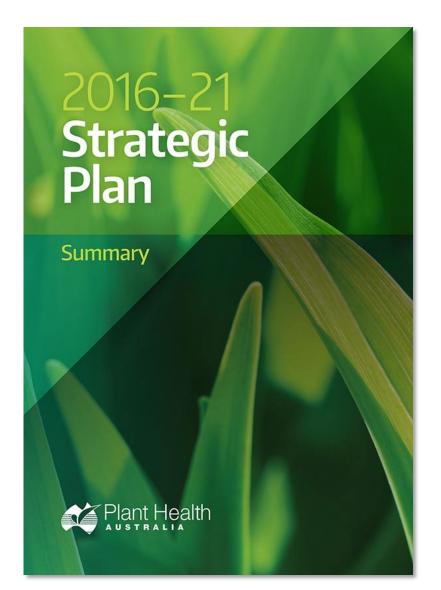
#### **Special Resolution**

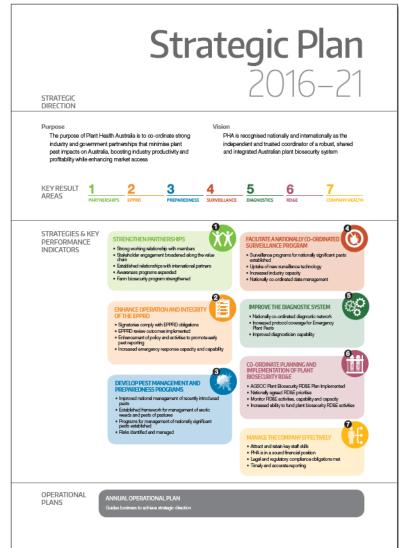
THAT the Constitution be amended, with effect from the end of this meeting, by making the changes set out in the marked-up version of the Constitution that are not covered by resolution 3.1 or resolution 3.2.



4.0 Presentation on performance related to the 2019/20 Annual Operating Plan & preliminary discussion on preparation of the 2020/21 Annual Operating Plan

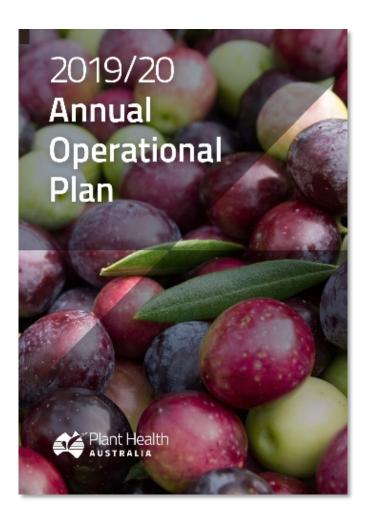








## 2019/20 AOP



#### FINANCIAL OVERVIEW

#### Subscription and non-subscription income

Subscription income for 2019–20 has been calculated at \$880,000 each for the Australian Government, state and territory governments and industry peak bodies. The Board has agreed to maintain minimum subscriptions for smaller industries at \$1,500 per annum and associate member subscriptions at \$2,000 per annum.

A summary of total income and expenditure budgeted for the year is presented in Table 1. A deficit of \$20,026 is forecast for the year, with reserves maintained within the PHA reserves policy.

Subscription income accounts for 24% per cent of total income.

Table 1: Income and expenditure, 2019-20

2019–20		%	
Income:			
Subscription	2,662,000	24.4	
Non-subscription	8,035,539	73.6	
Interest	219,059	2.0	
Total income	10,916,598	100.0	
Expenditure:			
Partnerships	3,851,873	35.2	
EPPRD	1,293,345	11.8	
Preparedness	1,140,779	10.4	
Surveillance	2,868,240	26.2	
Diagnostics	662,448	6.1	
RD&E	227,768	2.1	
Company health	892,171	8.2	
Total expenditure	10,936,624	100.0	
Result: surplus (deficit)	(20,026)		

- National Biosecurity Committee IGAB report implementation
  - Traceability and Plant PICs
- National Biosecurity Communication & Engagement Network
- Northern Australia Biosecurity Framework Reference Group
- Plant Health Consultative Committee
- Plant Health Committee and its sub committees
- PHA corporate communications including websites reaching > 60,000 per month
- NFFC refunded including a review of ToRs, membership, strategy and RD&E
- Initiated reviews of Surveillance and Diagnostic Strategies
- Commenced development of a Preparedness Strategy



- Started review of Interstate trade
- Released 2018 NPBSR
- New MoUs with Mangoes, Avocadoes and Grape and Wine
- Farm Biosecurity website upgraded and launched
- Farm Biosecurity 2020-2025 Implementation Strategy drafted
- Ongoing engagement with grain marketers directly and through GIMAF
- Engaged jurisdictions on the future challenges and priorities facing the Grain farm biosecurity landscape
- National Grain Biosecurity Surveillance strategy finalised incorporating DA,
   GRDC and industry feedback and presented at PBRI Symposium in Brisbane



#### **Future delivery – 2019/20 AOP**

- National Committees
- Strategy reviews will continue and NPBS review initiated
- Continue Interstate Trade review
- National Fruit fly protocols
- Expanding diagnostic and surveillance networks
- Farm biosecurity
  - Farm Biosecurity Producer of the year award associated with the Australian Biosecurity Awards
  - Renew MoU with AHA
  - Renewing MoUs with industry partners
  - Grains Surveillance Strategy Implementation Plan finalised



#### **Future delivery – 2020/21 AOP**

- NFFS implementation via NFFC
  - National FF symposium
  - Regional meetings
  - RD&E oversight
- NPBS revised for delivery at the 2020 AGM
- Continuation of work on interstate trade and fruit fly protocols
- Initiate work on the new 2021-2026 PHA Strategic Plan to be launched at the 2021 AGM
- Establish National Grains Surveillance Program
- Retail agribusinesses engaged in Farm Biosecurity



## **Emergency response**

#### Achievements from the 2019/20 AOP

- Continued implementation of recommendations of 2015 EPPRD Review and Incident debriefs
- Equity for impacted Owners
- Active programs six currently open
- Released 2 new BOLT courses
- Recently finalised responses
  - CLSo in parsley (non cost shared Response managed by NSW DPI)
  - BMSB in WA
- Current Incident debriefs
  - Torres Strait Fruit Fly
  - Citrus canker underway
- Exercise Blueprint delivered to cotton industry
- Annual PLANTPLAN review





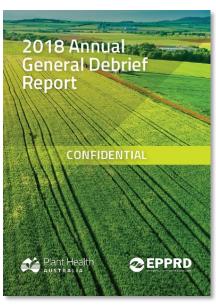
EXERCISE (

**BLUEPRINT** 

## **Emergency response**

#### **Future delivery – 2019/20 AOP**

- Normal commitments review
- Financial management of a response
- Owner Reimbursement Costs review ongoing
- Industry liaison training
- Guidance material
  - Confidentiality
- 2019 Annual General Debrief complete and discuss outcomes with Parties (May forum)
- Ongoing responses
- Review of BOLT EPPRD Fundamentals course





## **Emergency response**

#### **Future delivery – 2020/21 AOP**

- Normal commitments review (capability assessment and consideration of national gaps)
- Continue to progress policy and process issues
  - Categorisation
  - Financial management of a response
  - Owner Reimbursement Costs
- Supporting Parties in incursions
- 5 year EPPRD Review preparation for 2020/21
- Major review of PLANTPLAN
- Continue BISOP delivery
- Simulations





- Biosecurity Plans
  - Work progressing on the following BPs: berries, forestry and melons
  - BPs for ginger and viticulture out for endorsement and Sweetpotato, Summerfruit and Tea Tree endorsed
  - Reference panels held for Cherries, Onions, Bananas, Tea Tree, Mango, Summerfruit, Sweetpotato, Vegetables and Potatoes and planned for Funding applications in for Mushrooms, Production Nurseries and Tropicals
  - Manuals underway for Viticulture
  - Use of Biosecurity Preparedness Portal with DA project funding to populate the site
- Environmental biosecurity work undertaken
  - Mangroves stakeholder and risk pathway project initiated
  - Acacia Biosecurity Plan underway



- Bee Biosecurity Officers established in NSW, Vic, Tas, SA, WA and now Qld.
  - Program review initiated
- Australia Handbook for Identification of fruit flies completed.
- Spotted wing Drosophila work continuing
  - Preparedness plan in development
  - Modelling almost complete
- Australian National Fruit Fly Management Protocols endorsed by PHC.
- Development of a strategic plan for Phylloxera management finalised.



Spotted wing Drosophila (Image: Matt Bertone, North Carolina State University Extension)



Spotted lanternfly (Image: NJ Department of Agriculture).



Spotted lanternfly nymph (Image: Lawrence Barringer, Pennsylvania Department of Agriculture



#### **Future delivery – 2019/20 AOP**

- Biosecurity Plans and Manuals
  - Finalise BPs for ginger, forestry, berries and viticulture
  - o Reference panels including annual review of banana, onion, and potato
- Bee Biosecurity Officers
- Spotted wing drosophila project completed
- Finalise populating Preparedness portal
- Finalise Grains APVMA Category 25 project
- Finalise grains emergency permit project





#### **Future delivery 2020/21 AOP**

- Biosecurity Plans and Manuals
  - BP on a 5 year timeframe with an annual review and focus on implementation.
  - Complete BPs for berries, forestry and melons
  - Annual reviews of plans as per the schedule
  - Manual finalised for viticulture
  - Discussions with grains, rice, cotton, citrus and bee on updating Biosecurity Plans
  - Finalisation of DA preparedness portal project
  - Capability index tested at reference panels
- Bee Biosecurity Officers
  - Bee Biosecurity Officer program to continue
  - Bee Survey re run and bee identification app completed
  - Program review finalised



- Development of surveillance strategies for Temperate Fruit, Grains,
   Tropical Fruit and Potato industries
- Profiling smaller tropical fruit crops
- Enhancement of AUSPest*Check*™ moving to operalisation
- Establishment of surveillance networks in Botanic Gardens national pilot of MyPestGuide Reporter<sup>TM</sup> and establishment of a website
- Reporter

- National Bee Pest Surveillance Program data collection and enhancements
- Moving towards a National Forest Pest Surveillance Program –
   building partnerships between industry and government
- Assessment of requirements for Area Freedom



- Development of surveillance guides and training video for farm workers
- Establishment of Plant Surveillance Network Australasia-Pacific (PSNAP)
- Citrus Triage Workshop training to improve surveillance
- Khapra beetle identification workshop
- Progressing implementation of the Reference Collection Strategy
- Initiated development of the 2020 Diagnostic Residential Program
- Surge Capacity Simulator progressed through SPHD
- Initiated planning for Diagnostics and Surveillance workshops in 2020



Achievements from the 2019/20 AOP

Botanic Gardens Biosecurity Network

HOME Y RESOURCES Y MEET THE TEAM CONTACT US Y COMMUNITIES Y

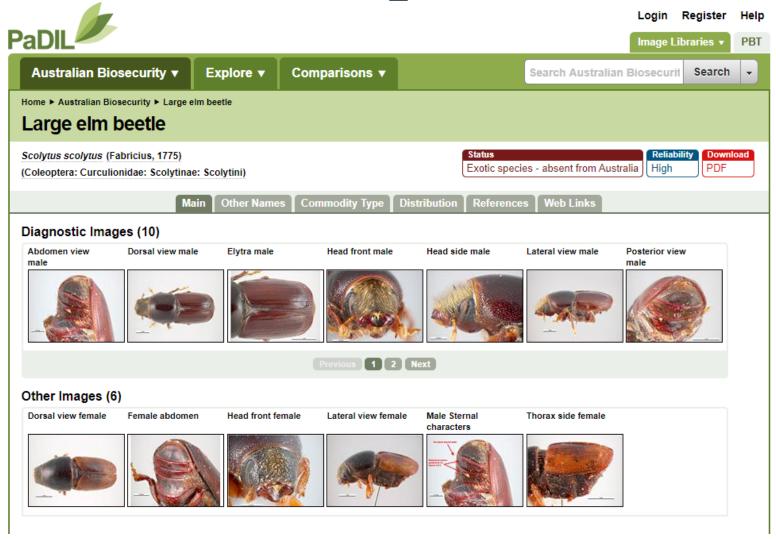




#### Future delivery – 2019/2020 AOP

- Finalisation of surveillance strategies for Temperate Fruit, Tropical Fruit and Potato industries
- Agreement and establishment of the National Forest Pest Surveillance Program
- Operalisation of AUSPest*Check* $^{TM}$  and continued consultation with Members
- Continued training and support for the establishment of surveillance networks and a community of practice for Botanic Gardens staff and volunteers
- Finalisation of projects to enhance the National Bee Pest Surveillance Program
   launch of the Bee Surveillance Portal
- Consultation to expand industry data capture in AUSPestCheck<sup>TM</sup> to support Area Freedom





#### Future delivery – 2019/2020 AOP

- Expansion of surveillance in the citrus industry
- PaDIL hosted within PHA IT environment
- Diagnostic and Surveillance workshops
- Diagnostic training workshops
- Launch of PSNAP website (currently testing) at Annual Surveillance Workshop
   2020

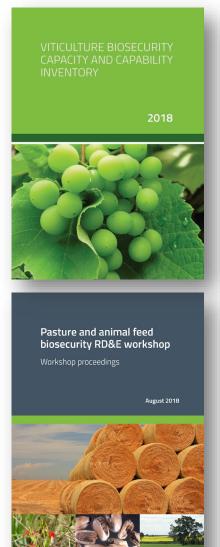


#### Future delivery - 2020/21 AOP

- Continue momentum with establishment of surveillance programs for tropical and temperate fruit industries
- Development of a tool to assist industry prioritise surveillance, diagnostics and preparedness
- Investigation of Business Continuity Plans to support industry and government decision making for high priority pests
- National implementation of AUSPestCheck<sup>TM</sup> and MyPestGuide Reporter<sup>TM</sup>
- Redevelopment of PaDIL
- Expansion of surveillance and diagnostic networks
- Continuation of National Bee Pest Surveillance Program and National Forest Pest Surveillance Programs
- Expansion of surveillance networks in Botanic Gardens
- Annual Surveillance and Diagnostic Workshops in 2021



- Review of the role of the AGSOC Cross Sectoral Plant Biosecurity Strategy being undertaken
  - Stakeholder input will be sought
- Workshops held and stocktakes carried out & planned
  - Viticulture stocktake complete
  - Nematology audit almost finished
  - Bacteriology audit commenced
  - Participated in Strategy Leader Forum Feb 2019
- Meetings with AHA on biosecurity RD&E strategies
- Participate in NBC Environmental RD&E Strategy implementation working group





- Fusarium workshop being held in partnership with the Australian Plant Pathology Conference
- Cross sectoral review of RD&E and preparedness underway
- Membership of CSIRO Health and Biosecurity Advisory Committee
- Attended DA / MPI Innovation Exchange
- Engagement with UK's DEFRA and fera re Xylella
- PBRI signed MoU with B3 (Better Border Biosecurity)











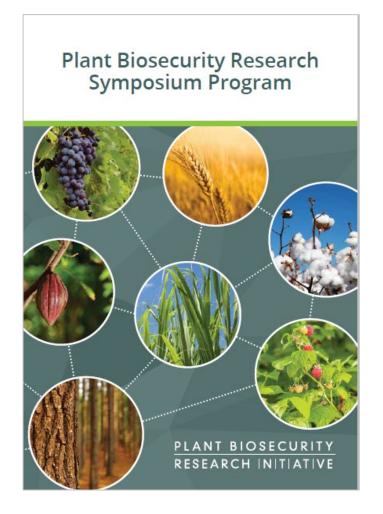


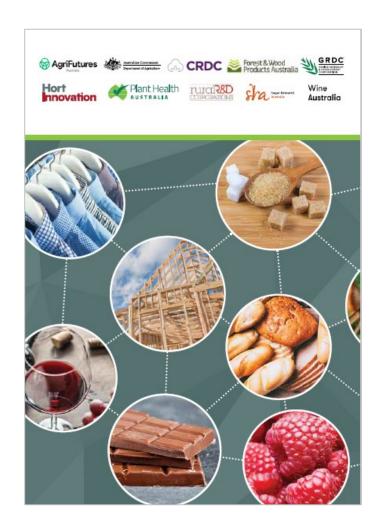














#### Future delivery – 2019/2020 AOP

- Finalise Nematology and Bacteriology audits
- Finalise Fusarium workshop proceedings and make recommendations
- Input into future of AGSOC RD&E Framework Strategies
- Resolve future funding for PBRI
- Continue negotiation of EUPHRESCO MoU



Euphresco is a network of organisations funding research projects and coordinating national research in the phytosanitary area. The overall goal of Euphresco is to support coordination and collaboration in the area of phytosanitary research, and to become a strong, long-term network of funders that fully incorporate existing and new members.

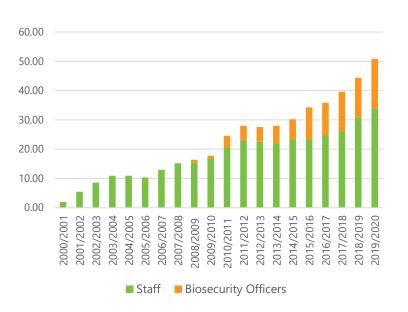
#### Future delivery – 2020/21 AOP

- Finalise review of value of AGSOC Strategy
- Plan and run workshops
- Develop secure project funding mechanism for PBRI
- Engagement with CSIRO H&B

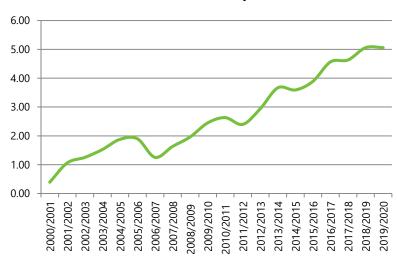


# **Company Health**

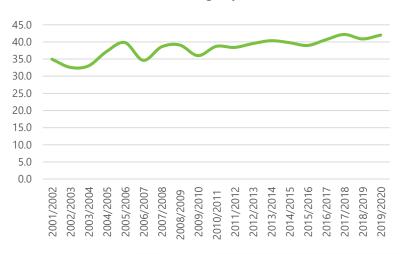
#### **Staffing**



#### Staff Tenure (years)



Staff Age (years)





## **Company Health**

#### **Levy Activity**

- PHA Levy established for 22 industries.
  - Currently 22/39 Grains, AUSVEG, Citrus, Honeybees, NGIA, Bananas, Wine grapes, Sweet potatoes, Mangoes, Melons, Apples and Pears, Rice, Avocadoes, Onions, Cotton, Olives, Chestnut, Cherries, Summerfruit, Pineapples, Strawberries and Forestry

#### EPPR levies

- Currently 29/39 industries have established a levy mechanism
- 9 have a Positive Rate Grains, Mangoes, Honeybees, Chestnuts, Forestry,
   Almonds, Apple and Pear, Macadamias and AUSVEG
- 20 have established a "Nil rate"



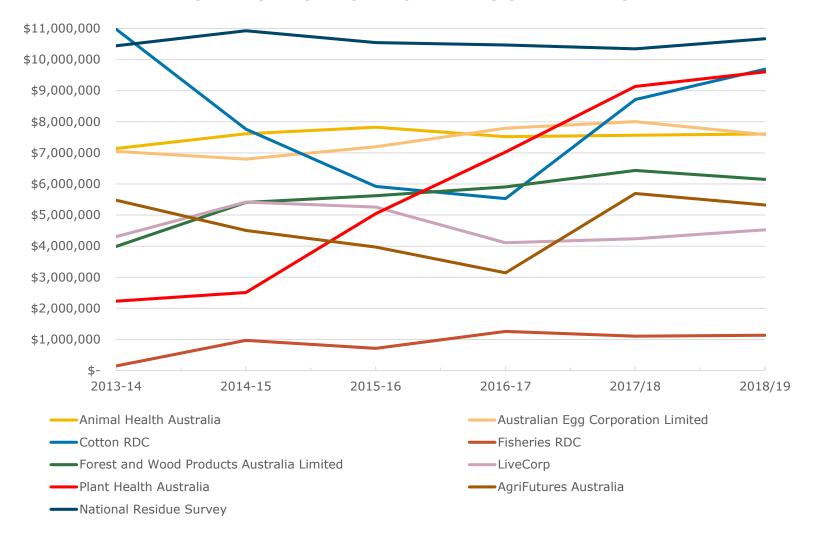
## **Company Health**

#### **Examples of PHA Levy Activity**

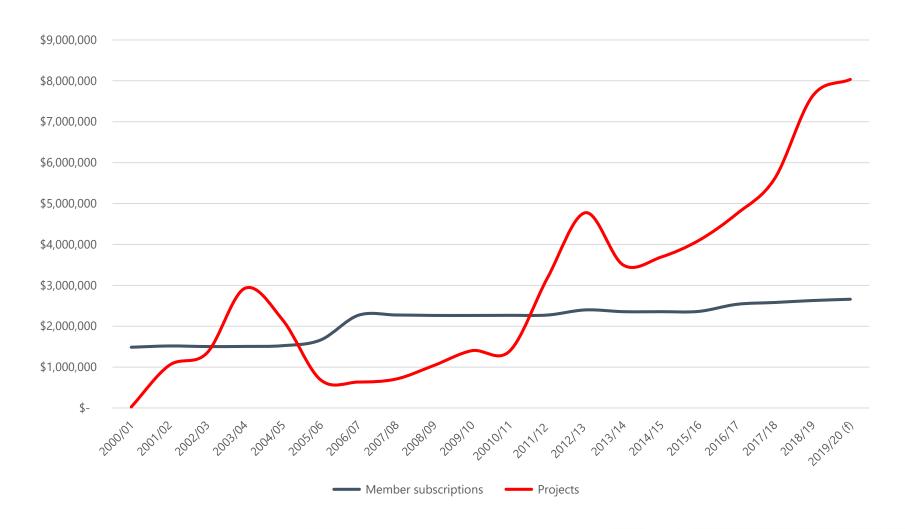
- Grains Farm Biosecurity Program
- AUSVEG on farm program
- Citrus program planning to expand surveillance program
- Grape and Wine biosecurity program
- Honeybee Biosecurity Officer program
- Mango industry surveillance program
- (N)GIA program focused on training videos supporting on farm biosecurity
- Banana Emergency Response
- Summerfruit Emergency Response
- Melon industry biosecurity program
- Consultative costs e.g. Sweetpotatoes, Strawberries, Avocados, Pineapples,
   Rice growers



#### **Total Levy Receipts by Levy Recipient Body (under \$15M)**

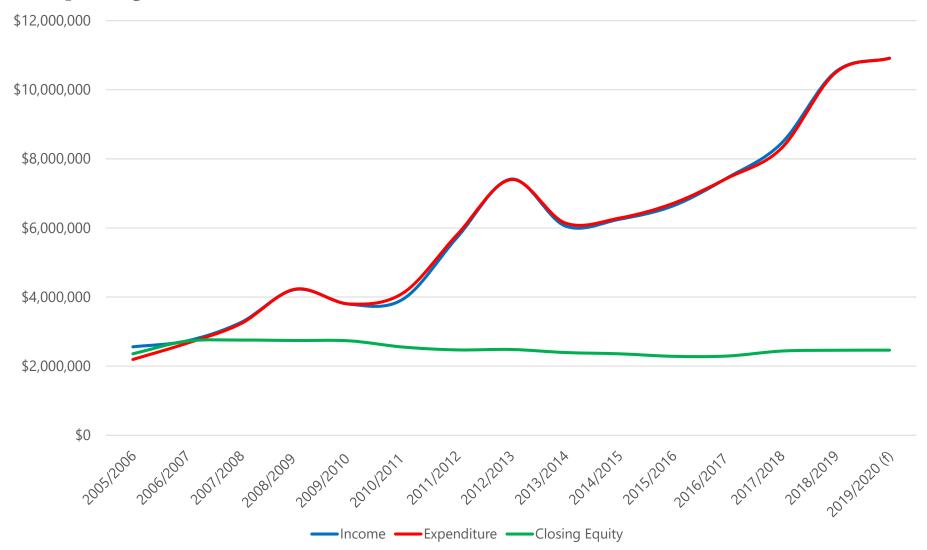


## **Subscription & Project Income**





# **Equity movements**





## 2019/2020 Performance

	Actual YTD September	Budget YTD September	Forecast 2019/20	Budget 2019/20
Revenues from Ordinary Activities				
Member subscriptions	2,660,000	2,662,000	2,660,000	2,662,000
Project funding	2,222,451	2,574,470	8,035,539	8,035,539
Interest income	71,700	70,555	219,059	219,059
Total Revenue	4,954,151	5,307,025	10,914,598	10,916,598
Expenditure	2,845,627	3,266,160	10,911,624	10,936,624
Net Result	2,108,524	2,040,865	2,974	(20,026)

## 2020 / 2021 AOP

- Ongoing consultation with industry and government
- Continue face to face discussions
- Only a phone call away if there are any priorities you would like to discuss
- March meeting by Webinar
- Note the date .... Wednesday 25 March 2020
- Well developed draft produced during April
- Presented to General Meeting in Melbourne on Wednesday 27 May 2020
- We are currently planning to request a CPI increase in subscriptions for the AOP, +/- 2.0%







#### **Greg Fraser**

Executive Director and CEO



Dir: **02 6215 7723** Main: 02 6215 7700 Mobile: 0419 503 315 Level 1, 1 Phipps Close, Deakin ACT 2600 <u>planthealthaustralia.com.au</u> Improving national biosecurity outcomes through partnerships







# 6.0 Close Of Meeting Plant Health Improving national biosecurity outcomes through partnerships